

TERMS OF REFERENCE

Healthwatch Rochdale Advisory Group

Aim

To ensure feedback from lived experiences of local residents accessing publicly funded health and/or care services will inform and shape the work of Healthwatch Rochdale.

Role of the Advisory Group

To ensure that feedback about experiences of Rochdale residents are communicated to the Healthwatch Rochdale Board to inform and support its decision-making processes.

The advisory group will contribute to the Healthwatch Rochdale operational work plan The Advisory Group will scrutinise both strategic and operational workings related to health and social care issues within the Rochdale borough.

The HWR Advisory group will have an action plan which will be linked to Healthwatch Rochdale's business and operational work plan.

Membership

The group aim to have representation from across the Rochdale borough.

The group does not require quoracy as it is does not hold a decision-making function, however the meeting will be cancelled if less than 2 members attend.

The Advisory Group will:

- Review patient feedback and suggest actions for emerging key issues
- Support the Healthwatch Rochdale staff team in identifying local issues, priorities, concerns, and promote the role of Healthwatch Rochdale
- Attend public meetings and events and support Healthwatch Rochdale in publicity and facilitation
- Advise on next steps in relation to repeat service provider feedback
- Share information and ideas from their networks that may be of use to Healthwatch Rochdale
- Identify opportunities for joint working with external stakeholders
- Review reports and recommendations made by Healthwatch Rochdale
- Reflect the diverse experiences and needs of Rochdale borough residents

Frequency

The meeting will take place on the first Wednesday of the month.

Duration

The meeting will be set for a maximum of 2 hours.

Role of Healthwatch Rochdale

- Provide members with regular updates on current issues with health and social care
- Administration of the monthly meeting