Present:

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| Name | Designation |
| Kate Jones | CEO Healthwatch Rochdale |
| Margaret Parker | Chair |
| Ben Greenwood | Interim Chair |
| Melanie Tunney | Board Member |
| Karen Kelland | Chair – AG Group |
| David Bradshaw | Board Member/Treasurer |
| Stephen Sanderson | Board Member |
| Rob Butler | Company Administrator |
| Naomi Kenyon | Volunteer & Involvement Officer |
| Claire Birch | Information & Communications Coordinator |

Apologies:

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| Meeting Opened |
| Item |
| 1. Introductions & Apologies – MP intro, all introductions |
| 1. Questions form the public - MP read these out, KJ provided answers to each individual questioned and advised a formal response would be published on HWR website. |
| 1. Presentation – Presentation and video presented by KJ on HWR and Healthwatch in Greater Manchester update on the ICS and local health and social care arena in Rochdale. MP asked for questions. KK asked when you showed the HW work at the GM meeting, we lacked the QI aspect and our importance. And we want to be a respected factor. KJ replied, GM is not the leadership. QI is high up on our agenda, it isn’t something we can push at GM level. |
| 1. Approve previous minutes – Approved – taken as read. |
| 1. Action Log – Actions were discussed and closed as appropriate |
| 1. Matters Arising – None |
| 1. Declarations of Interest – None |
| 1. Advisory Group Report – KK presented a report for the Advisory Group over the last quarter. MP thanked KK for the new style report. ACTION Board to review report and revert to KK |
| 1. Operational Update – Staff Presentation – updates on all workstream areas. CB, RB, NB, KJ. MP and BG thanked staff |
| 1. Items for approval – Engagement Plan. KJ showed the plan on her screen and added some context behind the document. The document is more of an FYI rather than one for approval |
| 1. Pre-approval – Annual Report, comment received from BG to add in board member details and staff to the report before being published. KJ sent her thanks to the whole team, specifically CB for leading. BG commented about additional of directors |
| 1. Any other Business – notified in advance: None |